

March 1, 2007

To: Resource Advisory Council (RAC) applicant

From: BLM RAC Coordinators

Subject: RAC Nomination Process

Thank you for your interest in the Idaho Bureau of Land Management (BLM) Resource Advisory Councils. The RACs serve an important role in the management of public lands and your willingness to lend your time, knowledge and expertise is greatly appreciated.

Nomination Process

In Idaho, the BLM has four Districts and each has a RAC to serve them by making recommendations to the agency on natural resource matters. If you know the BLM District in which you reside, please contact the RAC coordinator for that area to initiate your nomination process. He or she will be able to guide you through the process and answer your questions. If you are uncertain of the BLM District that manages the public land in your area, please contact the State RAC coordinator and she will assist you. All contact information is below.

Contact Information

District RAC Coordinators

Boise District Office

MJ Byrne

Telephone: (208) 384-3393

Twin Falls District Office

Sky Buffat

Telephone: (208) 735-2068

Idaho Falls District Office

David Howell

Telephone: (208) 524-7559

Coeur d'Alene District Office

Lisa Wagner or Stephanie Snook

Telephone: (208) 769-5014

Telephone: (208) 769-5004

State RAC Coordinator

Shelley Davis-Brunner

Telephone: (208) 373-4020.

Required Nomination Materials

The application materials for RAC appointments include a completed ***Background Information Nomination Form*** and a ***letter of reference*** from the interest you wish to represent on the RAC. The *Background Information Nomination Form*, or application form, is available through all coordinators or on the web at www.blm.gov/id/st/en.html. Letters of reference are generally sent from the interest, usually an organization or agency, you wish to represent. For example, if you want to represent commercial recreation, you would need a letter from a recognized organization in the state that operates on behalf of commercial recreation. The goal is to ensure that the interest you choose to represent on the RAC supports your nomination.

Where to submit your nomination form: Nomination forms and reference letters may be submitted through your local BLM RAC Coordinator or, if time is short, may be sent directly to Shelley Davis-Brunner, BLM Idaho State Office, 1387 South Vinnell Way, Boise, Idaho 83709.

Materials Deadline

The 2006 nomination period closes **April 2, 2007**. All application packages must be in to the State RAC Coordinator, Shelley Davis-Brunner, in the Idaho State Office by that date. Telephone: (208) 373-4020. E-mail: Shelley_davis-brunner@blm.gov

Review and Appointment Timeline

All RAC nominations undergo an extensive review, at various levels of the government, prior to appointments being made by the Secretary of the Interior. This review process takes several months to complete.

April 2 - May 21	District Office, Idaho State Office and Governor's Office review
May 30	State RAC nomination package submitted to BLM Washington D.C. Office
July – September	The State RAC nomination package is reviewed by a variety of BLM and Departmental offices, congressional staff, and a White House committee. The package ultimately is forwarded to the Office of the Secretary of Interior for final review and appointment.
September, October	RAC appointments made by the Secretary of the Interior and letters sent to new appointees

Appointment Terms

RAC members are generally appointed to fill a three-year term. This staggers the composition of the RAC so that five positions expire each year. Applicants will receive a letter directly from the Secretary of Interior's Office announcing their appointment.